C1: NAME: -The name of the club shall be **TULSE HILL JUNIOR FOOTBALL CLUB** and shall support as many teams as possible.

C2: OBJECTS: -The objects of the club will be to provide organised association football matches, training and social events for its members.

C3: STATUS OF RULES: -These rules (the club rules) form a binding agreement between each member of the club.

C4: RULES & REGULATIONS: -

1. The club shall have the status of an Affiliated Member Club of The Football Association (FA) by virtue of its affiliation to The London Football Association (LFA). The Rules and Regulations of FA and the LFA and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
2. The Club will also abide by The Football Association’s Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities Policy.

C5: CLUB MEMBERSHIP: -

1. The members of the Club from time to time shall be those persons listed in the register of members (The Membership Register), which shall be maintained by the Club Secretary.
2. Any person who wishes to be a member must:
* Pay the membership fee Annually July 1st – June 30th
* Complete and Sign the Club “Registration and Parent Consent Form”
* Supply the original birth certificate or Passport and two copies.
* Supply two up to date passport-sized photographs of themselves (No hats or headgear to be worn)
1. In the event of a member’s resignation or expulsion, his or her name shall be removed from the Membership Register.
2. The Football Association and parent County Association (LFA) shall be given access to the Membership Register on demand.
3. Anyone wishing to become a Committee Member, Manager, Coach, or Volunteer for the Club must apply on the Club’s Application Form, complete the FA DBS check and two references taken up and deliver it to the Club secretary.

C6: ANNUAL MEMBERSHIP FEE: -

1. An annual fee payable by each member shall be determined at the Annual General Meeting (AGM) by the Club Committee. Any fee shall be payable on a successful application annually (July 1st – June 30th) by each member via direct debit or bank transfer into the club account. . Fees are non refundable.
2. The Club Committee at the Annual General Meeting will determine registration, match, training and tournament fees.
3. The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the club.

C7: RESIGNATION AND EXPULSION: -

1. A member shall cease to be a member of the club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than two months in arrears shall be deemed to have resigned.
2. The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interest of the Club for them to remain a member. Any appeal must be in writing to the club secretary within Seven (7) days of the original decision by the committee.
3. Any act of violence carried out by a club committee member, parent or supporter will result in a life ban from THJFC.
4. A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the club property and must return all club property.

C8: CLUB COMMITTEE: -

1. The Club Committee shall consist of the following Club Officers: Chairperson, Treasurer, Welfare Officer and Secretary. Plus all other elected officers.
2. Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next AGM unless otherwise resolved at a Special General Meeting. One person may hold no more than three positions of Club Officer at any one time. The Club Committee shall be responsible for all the affairs of the Club. Decisions of the Club Committee shall be made by simple majority of those attending the Club Committee Meeting. The Chairperson of the Club Committee shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the chairman or in their absence the secretary. The quorum for the transaction of business of the Club Committee shall be a minimum of five (5).
3. Committee meetings shall be held six (6) times per year including the AGM and at least one representative (Manager/Coach/Parent) from each team shall attend.
4. Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
5. Any member of the Club Committee may call a meeting of the Club Committee by giving not less than seven days’ notice to all members of the Club Committee. The Club Committee shall hold not less than six (6) meetings in a year.
6. An outgoing member of the Club Committee may be re-elected. A member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members shall fill any vacancy on the Club Committee, which arises between AGM.

C9: ANNUAL AND SPECIAL GENERAL MEETING: -

1. An AGM shall be held each year no later than May 30th. At this meeting the following business shall be transacted:-
	1. To receive & confirm the Minutes of the preceding AGM.
	2. To receive & adopt the Annual Report’s & Statement of Accounts.
	3. Constitution of the Club for the following season.
	4. Election of officers & management Committee.
	5. Alteration of Club rules.
	6. Any Other Business.
2. Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than seven (7) days before the meeting.
3. A Special General Meeting (SGM) may be called at any time by the Club Committee and shall be called within fourteen (14) days of the receipt by the Club Secretary of a requisition in writing signed by not less than four (4) members stating the purpose for which the meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.
4. The Secretary shall provide to each member, written notice of the date of a General Meeting together with the resolutions to be proposed at least seven (7) days before the Meeting.
5. The quorum for a General Meeting shall be five (5).
6. The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair.
7. Eligibility to vote at General Meetings, one parent, in addition to members of the Club Committee for each member of the Club shall have one vote provided they have attended at least three (3) meetings during the year, resolutions shall be passed by a simple majority. In the event of equality of votes the Chairperson of the Meeting shall have a casting vote.
8. The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

C10: CLUB TEAMS: -

1. At the AGM the Club Committee shall appoint Team Manger’s/Coaches to be responsible for each of the Club’s Football Teams. All managers/coaches/volunteers must have completed and had returned a DBS check before they are permitted to coach up to u18s and unsupervised. The appointed members shall be responsible for managing the affairs of the team, must sign the manager/coaches code of conduct and the Clubs statement of expectations. Enter all match details onto the Ourkidssports website (OKS) by 6pm on match days (to avoid fines). Managers will pay fines for failure to do so. Each team manager shall provide at least seven (7) days before the AGM a written report of the activities of the team for that season.
2. All team managers/coaches must have at least the 1st4sport Level 1 award in coaching football to become a team manager/coach. A position of Club volunteer to be created for all new members who wish to become a manager/coach but who do not hold the 1st4sport Level 1 award in coaching football. The 1st4sport Level 1 award in coaching football must be taken within a one (1) year period. The role of Club volunteer can only be held for a maximum of one (1) year.
3. Managers/coaches/volunteers must wear the club supplied training equipment at all training sessions, matches & tournaments when representing the club.
4. All members must wear the club supplied training kit to all training sessions.
5. Any team manager/coach found to have knowingly played an un-registered player, over-aged player or swapped a player from one Tulse Hill team to another will be dismissed from the Club subject to appeal.
6. All teams must wear official/registered Club colours of Yellow Shirts, Blue Shorts and Blue/Yellow Socks at all times.
7. Any under garments must be same colour as club match day kit
8. All managers/coaches/officials must do a brief “who am I” for the clubs web site.
9. All new Club members must play in correct age group upon joining the Club unless their particular age group is not available.
10. All new players will have a maximum trial period of four (4) weeks unless manager/coaches decides to either sign them up or release them at an earlier time.
11. Once a player has been registered with a team within the Club, then that player will not be deregistered for that season unless he contravenes the Club Rules, which may lead to him being excluded. Or if they resign from THJFC.
12. All players registered for mini soccer teams will be entitled to play some part of the organised League games.
13. All players at full sides will not automatically get to play a part of the organised League games when played but must play in one (1) game out of every three (3).
14. All trophies won by teams within Club to be held by Club Secretary to ensure trophies are returned to LFA & League as required.

C11: CLUB FINANCES: -

1. A bank account shall be opened and maintained in the name of the club (The Club Account). Designated account signatories shall be the Club Treasurer plus two names club officers. No sum shall be drawn from the Club Account except by cheques signed by one of the three designated signatories. All monies payable to the Club shall be received by the treasurer and deposited in the Club Account.
2. It is the responsibility of the parents of the children to pay via direct debit/bank transfer into the club account any fees required to enable their child to become a THJFC member.
3. All money raised by individual teams within the Club through fundraising events, donations etc. will be received by the treasurer and deposited in the Club Account. The Treasurer will keep records of each team funds separately from Club funds.
4. Proceeds from the kitchen to go directly into club funds.
5. The Club Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club. Referees will receive full payment from the Club if qualified and 50% if non qualified
6. The Club Property, other than the Club Account shall be vested with the Club Secretary, who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.
7. The Custodian shall be appointed by the Club in a General Meeting and shall hold office until death of resignation unless removed by a resolution passed at a General Meeting.

C12: DISSOLUTION: -

1. A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
2. The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
3. Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the Parent Association (L.F.A.) who shall determine how the assets shall be utilised for the benefit of the game.

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| SIGNEDCHAIRPERSONTULSE HILL JFC | SIGNEDSECRETARYTULSE HILL JFC |